



## **Risk & Compliance Intern - Independence, OH**

Century Federal, chartered in 1948, is one of the largest credit unions in Northeast Ohio with over \$400 Million in assets and serving the financial needs of over 27,000 members at 350+ Select Employee Groups throughout the Greater Cleveland area has an opening for a full time Risk & Compliance Intern.

The Risk and Compliance Intern support the credit union's enterprise-wide compliance and risk management efforts by performing quality control reviews and assisting with BSA/AML, fraud, and risk assessment activities. This role ensures adherence to applicable laws, regulations, and internal policies while promoting a culture of compliance and risk awareness.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Conduct periodic quality control reviews across operational areas to ensure compliance with internal controls and regulatory requirements.
- Support BSA/AML and fraud monitoring activities, including transaction reviews and SAR preparation.
- Assist in vendor due diligence, risk assessments, and contract compliance tracking.
- Participate in enterprise risk assessments.
- Track and maintain an issue management inventory ensuring timely remediation of identified compliance gaps and Management Action Plans.

### **JOB REQUIREMENTS**

Students must be enrolled in an accredited four-year institution and have completed at least their sophomore year with a minimum GPA of 3.0

- Students must be pursuing a relevant field of study (Finance, Accounting, Economics, Risk Management) and be available to work full-time (e.g., 40 hours/week) during the internship period (May/June through August).
- Advanced Excel (pivot tables, lookups, data validation).
- Ability to create flow charts (Visio) and clear procedural documentation.
- Strong attention to detail and analytical mindset.
- Time management and ability to meet recurring deadlines.
- Professionalism and discretion when handling confidential member data
- Willingness to ask questions and communicate with stakeholders.

