



Century

Federal Credit Union

## **How to Enroll in & View E-Statements**

# How to Enroll in & View E-Statements

## STEP 1

Go to [www.cenfedcu.org](http://www.cenfedcu.org). In the top left corner, type your **User ID** into the Online Banking box. Then click '**LOGIN**'.



## STEP 2

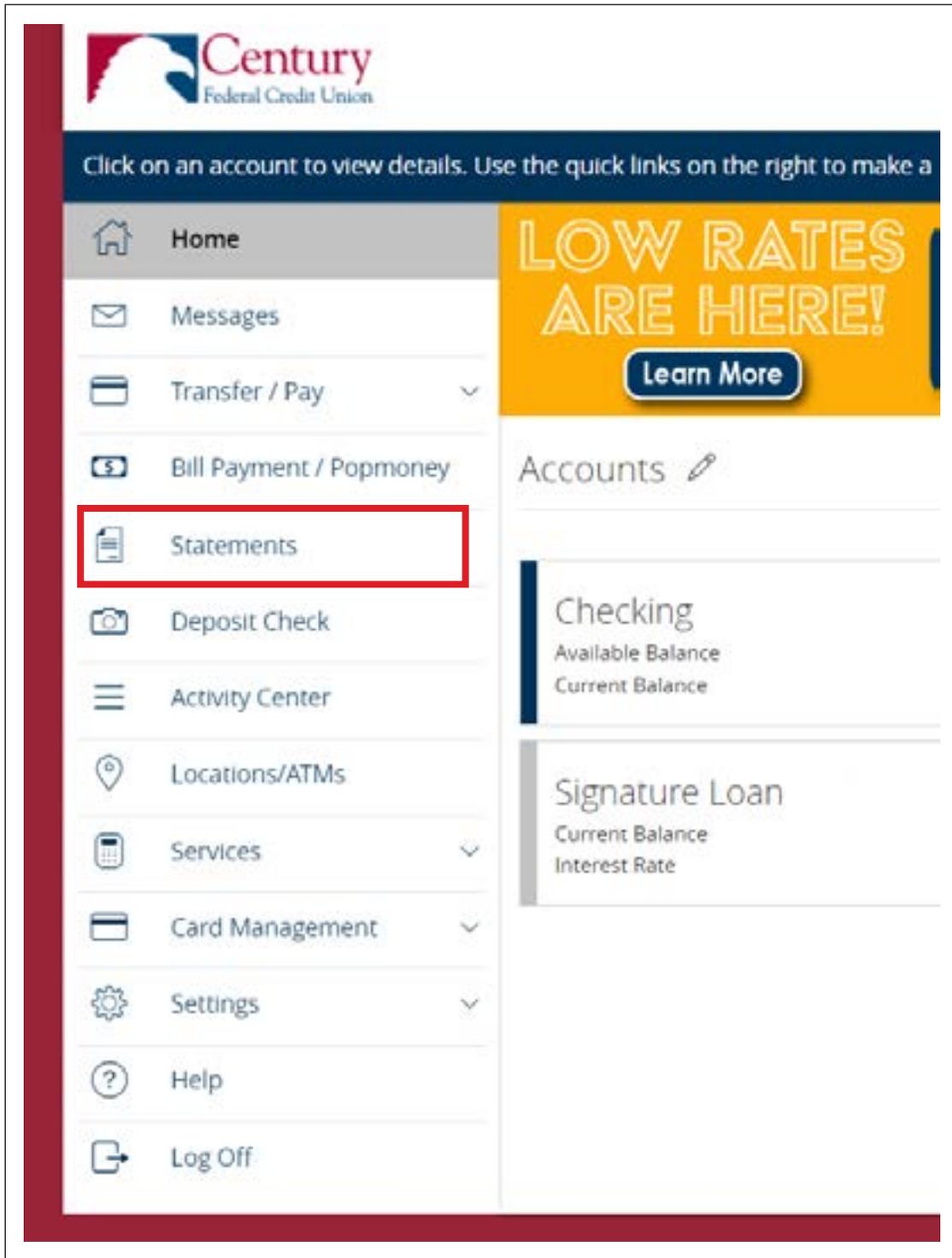
The next screen will ask you for your account password. Type in your **password** and click '**Submit**'.



# How to Enroll in & View E-Statements

## STEP 3

Now you will see your Account(s) Summary page. On the left side menu, click on **'Statements'**.



# How to Enroll in & View E-Statements

## STEP 4

A 'Warning' will pop-up to inform you that you are leaving the Century Federal website. Click '**Continue**' at the bottom of the page.

### Warning

**You are leaving [www.cenfedcu.org](http://www.cenfedcu.org)**

Century Federal Credit Union does not provide, and is not responsible for, the product, service, or overall website content available at a third-party site. Century Federal Credit Union neither endorses the information, content, presentation, or accuracy nor makes any warranty, express or implied, regarding any external site.

Our privacy policies do not apply to any linked websites. You should consult the privacy disclosures on any linked site for further information.

Thank you for visiting our website.

Continue

# How to Enroll in & View E-Statements

## STEP 5

The next screen will be the e-Statement website. You will need to **read and accept the 'E-Statement Services Disclosure & Agreement'**.



The screenshot shows the Century Federal Credit Union website. At the top left is the logo with the text "Century Federal Credit Union". A dark blue navigation bar contains the text "Hello, HOLLY R RICHARDSON" on the left and "Confirm Help & Contact Us Logout" on the right. Below the navigation bar, there is a breadcrumb trail "( Register → Confirm )" and a heading "Confirm Registration". A sub-heading reads "Please confirm your information." followed by three input fields: "Your Account #: 00000000000000000000", "Email Address: hrichardson414@cfcu.com", and "Your Name: HOLLY R RICHARDSON". Below these fields is the instruction "Please read and accept the Disclaimer." and a scrollable box containing the title "Century Federal E-Statement Services Disclosure & Agreement".

Check the '**I Accept**' box. Then click '**Register**'.



The screenshot shows the "Century Federal E-Statement Services Disclosure & Agreement" page. It includes contact information for Century Federal Credit Union, a "Governing Law" section stating the agreement is governed by Ohio and Federal law, and a "Fee Schedule" section stating the service is free of charge. At the bottom, there is a checkbox labeled "I agree to these conditions" which is checked, and a button labeled "I Accept Register" highlighted with a red box.

# How to Enroll in & View E-Statements

## STEP 6

You are officially enrolled into e-Statements! Now, whenever you want to view your statement(s), you can simply click on **'Statements'** located on the left side menu in Online Banking (see Step 3). You will then be brought to your **'My Statements'** page.

**Century**  
Federal Credit Union

Hello, HOLLY B RICHARDSON My Statements My Profile Help & Contact Us Logout

### My Statements

This is your Account Home page. It will show you all the information that is most important to you as soon as you sign in. In the **Search** section you will be able to search by Document Date and Account number for your statements and account notices. Simply enter your search terms in the boxes and click on **"Search"** under the Account # box.

All of the underlined information in the **"Select Document to view"** section will link to individual documents.

**Search by** From  (mm/dd/yyyy) To  (mm/dd/yyyy)

Document Date:  (mm/dd/yyyy) Document Date:  (mm/dd/yyyy)

All Dates  
Doc Date Descending

Select Document to view:

Account #	Account Name	Document Type	Doc Date
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	06/30/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	05/31/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	04/30/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	03/31/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	02/29/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	01/31/2020

## STEP 7

To view your statement(s), simply click on any of the **underlined information** listed under **'Select Document to View'**.

Select Document to view:

Account #	Account Name	Document Type	Doc Date
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	06/30/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	05/31/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	04/30/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	03/31/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	02/29/2020
<u>68823</u>	<u>HOLLY B.RICHARDSON</u>	Century Federal Statements	01/31/2020

# How to Enroll in & View E-Statements

## STEP 8

The next screen will show you your selected statement. If you want to **download a PDF or print your statement**, click on **'Print Document'**.

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Hello, HILLY FURCHER@CFCU

My Statements My Profile Help & Contact Us Logout

( My Statements --> View Document )

View Document

Reconciliation Form

Read our current Newsletter

Get some of the best rates on an auto loan with Century Federal!

Click here to learn more about our Member Discounts!

Click here to learn more about our low-cost mortgages!

Learn how we protect your information.

Prev Next Page # 1 of 2 **Print Document**

Century Federal Credit Union  
20251 Lorain Road, North Olmsted, OH 44070

**STATEMENT OF ACCOUNTS**  
Member No.: [REDACTED]  
From: 06/01/20  
To: 06/30/20  
Page: 1 of 2

## STEP 9

A pop-up window will then ask you to click **'OK'** to continue.

secure.esteemments.net says

PDF will be generated.

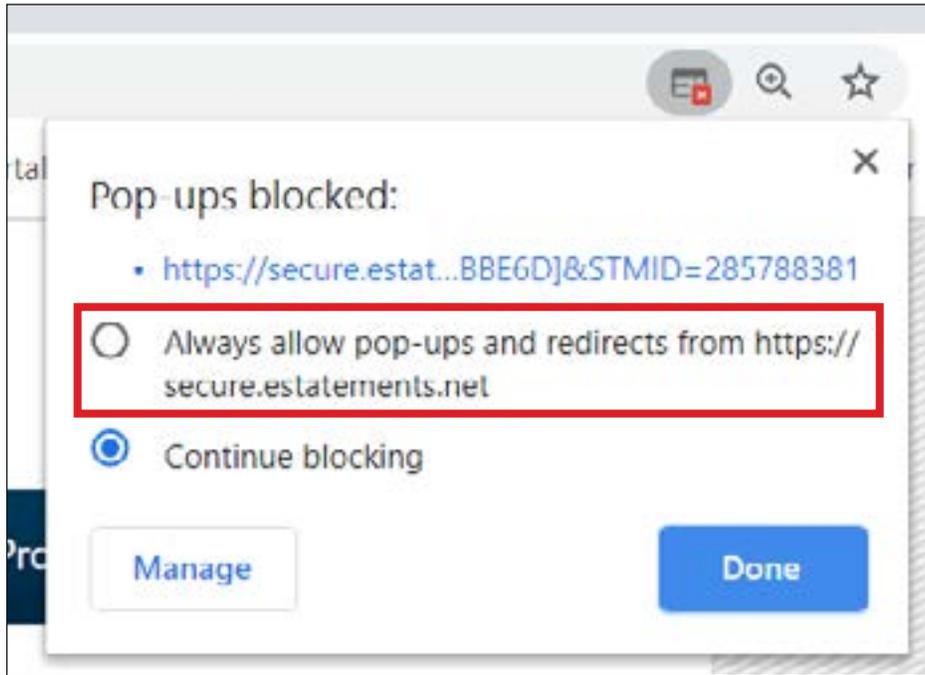
Time to generated depends on Number of pages.

Click OK to continue?

**OK** Cancel

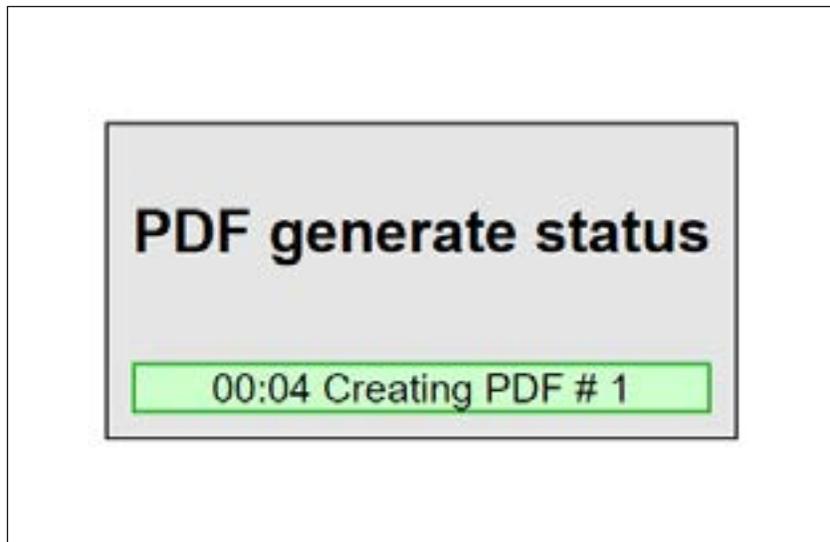
# How to Enroll in & View E-Statements

**NOTE:** You may experience a pop-up blocker window. You will want to make sure you **always allow** pop-ups in order to view your statement PDF.



## STEP 10

The next window will briefly show the amount of time left until your statement is fully generated.



# How to Enroll in & View E-Statements

## STEP 11

Once your statement generates, you have the option to **download and save your statement or print it out.**



# How to Enroll in & View E-Statements

## STEP 12

If you want to un-enroll, simply go to **'My Profile'**, check the **'Printed Statements'** box, and click **'Save'**.

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Hello, ROLLY B RICHARDSON

My Statements **My Profile** Help & Contact Us Logout

### My Profile

Use this page to change your profile information.

**Web Account Information**

Name:

Email:

**Enrollment Information**

Statement Type:  Printed Statements  E-Statements (May only choose one)

**Save** **View E-Statement Disclosure**